

BOOKING & ADVISORY SERVICES TERMS AND CONDITIONS

Updated 1st July 2020.

Please read the following terms and conditions carefully. You must not make any booking unless you understand and agree with the following terms and conditions.

Summary

- References to "us", "we" and/or "our" in these Booking & Advisory Services Terms and Conditions means TRAVEL AT LEISURE Pty. Ltd. trading as FRANCE AT LEISURE and/or EVENTS AT LEISURE.
- We are a travel agent. We arrange travel services and sell a Travel Product on behalf of Third-Party Travel Providers (Providers), including airlines, tour and cruise operators, car hirers and accommodation providers. We charge a service fee for providing this service.
- Once we have booked a Travel Product on your behalf, your contract is then with the Provider of those services.
- Your rights to amend or cancel your Travel Booking and the cost of doing so will be governed by the Provider's terms and conditions. The Provider's terms and conditions may be non-refundable or may have amendment and cancellation fees. You must understand this when entering into a contract with us. These fees are in addition to amendment and cancellation fees charged by us, outlined in the Schedule of Professional Service Fees.

Agency

- We provide you with Booking & Advisory Services that allow you to acquire Travel Products from a Provider. We act as agent for the Providers.
- By acquiring Booking & Advisory Services from us, you agree that you have read and understood our terms and conditions and the terms and conditions of the Providers.

Fees and Commissions

- We charge a fee for providing the Booking & Advisory Services to you. The fee is non-refundable, even if the Travel Product is not used.
- All fees are outlined in the Schedule of Professional Service Fees.
- We may receive a commission, fee, rebate from Providers, in respect of your booking. Any commission, fee, rebate and/or financial incentive received by us from Providers in relation to your booking is non-refundable in the event of cancellation.

Liability of Agency and Limitations of Liability

- We are liable to you for providing Booking & Advisory Services in accordance with these terms and conditions.
- Our travel Booking & Advisory Services come with guarantees under the Australian Consumer Law which cannot be excluded. These guarantees include that the services:
 1. will be provided with due care and skill;
 2. will be reasonably fit for the specified purpose;
 3. can reasonably be expected to achieve the desired result; and
 4. will be provided within a reasonable time.
- If we do not meet any of the expectations set out in paragraph 11, you have rights under the Australian Consumer Law.
- Subject to the Australian Consumer Law, we are not liable for any technical errors, corruption of any data, unauthorised access to your personal data, inaccuracies in information supplied by you or third parties, or failure to complete bookings when that failure is due to circumstances beyond our control.
- Subject to the application of consumer guarantees which may be implied into the supply of Booking & Advisory Services to you, we are not otherwise liable to you or anyone else for any loss or damage which is suffered directly or indirectly in connection with the:
 1. the delivery or non-delivery of the Travel Product; or
 2. any act or omission of Providers or other third parties.
- Apart from the rights you have under the Trade Practices Act that cannot be lawfully excluded, we shall not be liable for any inconvenience, delay, loss, death, injury or damage to you or your belongings or otherwise caused directly or indirectly by the acts, omissions or default, whether negligent or otherwise, of third party suppliers, force majeure or any other event which is beyond our control.
- Nothing in these terms and conditions is intended to exclude or restrict the application of consumer guarantees under consumer protection law.

Liability of the Provider

- Once you have acquired Booking & Advisory Services from us, the Provider will provide you with the Travel Product on the terms and conditions agreed between you and the Provider. You should obtain and read the Provider's terms and conditions before acquiring Booking & Advisory Services from us.
- The Provider is liable to you for a breach of obligations in providing you with the Travel Product.
- As an agent of the Provider, we have no control over or liability for, the services provided by Providers. We cannot guarantee the performance of the Provider and we have no liability in respect of the supply of any Travel Products including any liability in contract, tort or otherwise, for any injury, damage, loss, delay, additional expense or inconvenience caused directly or indirectly by any provider of travel services or products by Providers. All bookings with us are subject to the terms and conditions and limitations of liability imposed by the Provider.

Booking Terms

- The Travel Products offered are subject to availability and can be withdrawn without notice by the Provider. Travel Products may also change at any time in accordance with the Providers terms and conditions.
- When making a booking, you must provide details of each traveller correctly. We have no responsibility for any loss or damage arising from the incorrect entry of a traveller's details.
- Travel Products obtained through the Booking & Advisory Services are not guaranteed until payment has been made in full and documents have been processed.
- It is your responsibility to contact the Provider prior to departure to ensure there is no change to the scheduled departure time.
- Most airlines offer only electronic confirmation of your reservation, or 'e-ticketing'. We cannot be held responsible if your e-ticket does not arrive due to an incorrect email address or your junk email settings. You must notify us immediately if you change your email address or contact telephone number after making a booking. It is your responsibility to advise us if you have not received your e-ticket confirmation.
- When making a booking you must advise your consultant of any medical, dietary or mobility conditions you may have.
- When making a booking you must advise us if you are pregnant.

Payment Terms

- All pricing is reflected in Australian Dollars unless otherwise specified.
- All pricing is inclusive of goods and services tax (GST), or other such value-added taxes where applicable.
- Payments processed in foreign currency (currency other than the original card holders country of issue), may incur a currency conversion fee. Please refer to your financial institution for applicable fees.
- We sell Travel Products in two different ways:
 - as a merchant, where we take payment directly from you at the time of booking confirmation; or
 - as retail, where your Travel Product will either be paid to the Provider directly at the time of booking or payable to the Provider on the date of travel.
- Travel Products purchased in accordance with the 'retail' method, will not be bound by these terms and conditions and you are responsible for pursuing any claims of cancellation, rescheduling, refunds or chargebacks directly with the merchant.
- As the merchant, we are governed by the terms and conditions of the merchant facility provider.
- Certain Providers and low-cost carriers may also charge a credit card or debit card fee. We will notify you of such charges prior to your purchase
- All charges, including the credit card fees, maybe in another currency (e.g. EUR), which we will provide an estimate for in Australian dollars.

Refunds and Credits

- If you cancel your Travel Product, your right to a refund or credit is subject to the terms and conditions of the Provider.
- If the Provider is required to provide you with a refund or credit for the Travel Product, we will liaise with the Provider to arrange that refund. Where you are entitled to a refund, we are unable to provide you with this refund until we receive it from the Provider. Please note that most Providers take 60 – 150 days to process any refund.
- Any refund or credit will be subject to these terms and conditions and will not include the Booking & Service Advisory fee, credit card fees or any commissions received. The Provider may also charge you a cancellation fee.
- Where refunds for unused services are allowed, a service fee may be charged by the Provider against the value of the refund.

No Show

- If you have a booking for a Travel Product (including flights and accommodation) but you do not show up to check-in or otherwise do not avail yourself of such Travel Product, you will not be entitled to any refund from us.

Cancellation and Amendments

- If you amend or cancel your Travel Product, we reserve the right to charge the cancellation and amendment fees per the Professional Service Fees Schedule ***.
- The Provider may charge cancellation and amendment fees in accordance with the terms and conditions agreed between you and the Provider. These will be in addition to the fees charged by us. We are not liable for any cancellation fees or refusals to refund made by the Provider.
- Many Providers treat name changes and route and/or itinerary alterations as a full cancellation and these can incur full cancellation charges.
- We will not charge a cancellation or amendment fee if you cancel or amend your booking due to a breach by our obligations to you or our fault.

Cancellations and amendments for online low-cost carrier bookings only

- If your flight booking is with a Low-Cost Carrier, you can only cancel or change your booking by contacting the Provider directly.

Cancellations and amendments for hotel bookings only

- Please review the cancellation policy for your hotel booking for any penalties that may apply.

Cancellations of travel services booked due to COVID-19 affected travel plans

- Where a cancellation of tour plans occurs by a travel service provider due to COVID-19 restrictions imposed by the Australian Government, the payment of a refund will be contingent on the recovery of funds from a third party supplier i.e. airline, accommodation, Cruise operator, event tickets providers, transport provider, tour service provider.
- France at Leisure will take active steps to seek to recover funds from suppliers to pass on to the consumer.
- In addition, France at Leisure reserve the right to charge a cancellation fee for administration and other expenses incurred at a cost of no less than 5% and up to 7% of the total travel costs.
- As an alternative to cancellation, France at Leisure will discuss the postponement of travel plans if the consumer wishes to pursue a credit. Where a third-party supplier is willing to provide a credit, France at Leisure will negotiate for the best possible outcome of credit for any funds held by a third-party supplier for future use. France at Leisure is not responsible for the loss or expiry of a credit or unused credit.
- Hotel quarantine (and additional travel costs associated with quarantine both here and abroad). The cost of which is the sole responsibility of the tourist and Not France at Leisure.

Travel Insurance Protection

- France at Leisure strongly recommends its clients have comprehensive travel insurance to cover all their travel arrangements, including at least cover for cancellation, medical and repatriation expenses, personal injury and accident, death and loss of personal baggage and money, and personal liability insurance. This is the sole responsibility of the traveller.
- Travel insurance cover is compulsory with most air, land, and cruise service Providers.
- On request, we can recommend one of our Travel Insurance providers which partly covers inconvenience and costs that occurred due to Covid 19.
- If you choose to be covered for Travel Insurance with an alternative provider such as a credit card company, France at Leisure recommends that you thoroughly check the policy wording for levels of coverage. The insurance cover offered by credit card companies or reciprocal medical cover agreements is often not comprehensive.

Force Majeure

- We will not be liable for any failure or delay in performing our obligations in booking the Travel Product that is due to events beyond our control.
- If a force majeure event occurs that affects your booking, your entitlement to a refund, a credit or re-scheduled travel booking will depend on the Provider's terms and conditions.
- If a force majeure event impacts your booking and you are entitled to a refund or credit from the Provider, we will facilitate this refund or credit.
- The Booking & Service Advisory fee, credit card fees or any commissions received are non-refundable in the circumstance that a force majeure event occurs.

Low-Cost Flights

- If you book a low-cost flight with us, we will make the booking on your behalf and your contract for your low-cost flight will also be subject to the airline's booking terms and conditions.
- It is your responsibility to ensure that all details of the booking are correct before proceeding. For any changes or cancellations, don't hesitate to get in touch with the airline directly, quoting your reference.

Additional Airline Charges

- Some Providers may also charge additional fees. Please check with the Provider for their full terms and conditions.

Hotel/Accommodation Bookings

- Some Providers will require an additional charge to be paid locally (e.g. a resort fee) at the time of check-in or check out. This amount is in addition to the amount shown during the booking process under the 'total booking cost' amount.
- There may be taxes levied abroad but not paid at the point of purchase that are payable in relation to your hotel booking (e.g. local taxes, sales tax etc.). Any local taxes will be payable by you directly to the Provider at the time of check-in/check-out.

Changes in Price and Itineraries

- We reserve the right to cancel your booking in the event we have reasonable grounds to believe it is fraudulent.
- If a Provider changes any part of your booking for reasons beyond its control, we will use our reasonable endeavours to notify you. If any such changes result in your Travel Product costing more or otherwise being materially different, then you may cancel the Travel Product. Any refund would be subject to the Travel Provider terms and conditions.
- These terms and conditions are subject to variation at any time. Any variation will be displayed here, and you will be deemed to have accepted a variation if you have made a booking after it has been displayed.

Your Obligations and Warranties

- You warrant to us that:
- you are at least 18 years old and have the power, capacity and authority to enter into a binding contract with us and with the Providers of the Travel Products that you acquire;
- you have read and understood these terms and conditions and if booking on behalf of third parties, you have conveyed these terms and conditions to them;
- the information you provide us about yourself is true, accurate, current and complete (apart from any optional items) as required by any registration process;
- you have considered acquiring comprehensive travel insurance and we are not responsible for any failure by you to acquire adequate insurance cover; and
- you will use the Booking & Advisory Services in accordance with these terms and conditions and you will not use the Booking & Advisory Services in any way to breach any laws or defame anyone.

Jurisdiction and Law

- All matters arising out of or in connection with the Booking & Advisory Services and these terms and conditions are governed by the laws of Queensland, Australia. By acquiring the Booking & Advisory Services, you consent and submit to the exclusive jurisdiction of the laws of Queensland, Australia.

Definitions

"We" and "us" means TRAVEL AT LEISURE Pty. Ltd. trading as FRANCE AT LEISURE.

"You" or "your" means any user of our Website or any person who acquires the Booking & Advisory Services, including any person who acquires a Travel Product (whether or not the Booking & Advisory Services were acquired by another person).

"Booking & Advisory Services" means services provided by us to you in assisting you to acquire a Travel Product from a Provider and includes advisory and consulting services.

"Force Majeure" means, but not limited to: acts of God, accident, riot, war, terrorist act, epidemic, pandemic, quarantine, outbreaks of infectious disease or any other public health crisis, civil commotion, breakdown of communication facilities, natural catastrophes, adverse weather conditions, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion and generalised lack of availability of raw materials or energy.

"Travel Provider" or "Provider" or "Providers" means the company or person who provides you with the Travel Product on terms and conditions agreed with you.

"Travel Product" means the service or product provided by a Provider, for example, an airline or a hotel.

"Website" means our website www.franceatleisure.com

*** Schedule of Professional Service Fees - (All fees exclude GST, where applicable).

Service Fees	\$110 for international airfare per person
Amendment Fees	Changes to Domestic/Trans-Tasman and International bookings will incur a fee of \$80 up to \$150 per passenger per booking in addition to Provider and credit card fees.
Cancellation Fees	Cancellations to Domestic/Trans-Tasman or International bookings will incur a France at Leisure fee of a minimum of 5% and up to 7% of the total cost of the service booked and in addition to Provider and credit card fees.
Credit Card Merchant Fees	Visa – Master Card and American Express an additional 1.9% applies
Debit Card Fees	Visa (fee-free) Mastercard (fee-free)

Privacy Notice

- TRAVEL AT LEISURE and its associated entities collect your personal information to enable us to respond to your queries and provide you with the Booking & Advisory Services, including assisting in arrangements with Providers (such as hotels and flights).
- We will also use your personal information to personalise the service we provide you, including your experience on our, and other, websites, and provide you with information about our partners, business, products, and services. Your personal information may be shared between entities within TRAVEL AT LEISURE and disclosed to suppliers, Providers, our cloud infrastructure, our contractors, and others where authorised or required by law. Some of these entities may be located overseas, including in the countries noted in our privacy policy.
- Please see our privacy policy for further information about how we handle your personal information, including how you can request to access and correct your personal information or complain about a breach of your privacy <https://www.franceatleisure.com/privacy>.
- By signing up for our newsletter, alerts, offers or updates, you confirm you have read and understood our privacy notice for this service and you consent to Helloworld sending you marketing material, including via electronic messages relating to our and our partners' products and services that may be of interest to you.

TRAVEL TIPS AND INFORMATION FOR TRAVEL PRODUCTS

These tips set out below are NOT legally binding terms and conditions.

Passports, Visas and Health Requirements

- It is your responsibility to ensure that you have the required documents before travelling to a destination, including visas and passports. For more information please log on to www.dfat.gov.au and www.smarttraveller.gov.au. Please check with the respective Embassy or Consulate of each country you are travelling to, as many destinations require visas for Australians and non-Australian passport holders. For more information, log on to www.visalink.com.au. You need to ensure that you have at least 6 months validity on your passport from the date of your departure return.
- For International travellers booked on flights to the USA, including Hawaii, it is now mandatory, under the Visa Waiver Program to receive an electronic authorisation known as ESTA (Electronic System for Travel Authorisation) no less than 72 hours before travel the USA. This can be obtained from the following website: <https://esta.cbp.dhs.gov/esta/>.
- For international travellers booked on flights to Canada, you either need a visitor visa or an Electronic Travel Authorization (eTA) to fly to or transit through a Canadian airport. An eTA can be obtained from the following website: <https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta/apply.html>
It is your responsibility to ensure that you are aware of any health requirements for your travel destinations. Vaccinations are strongly recommended for certain destinations. You need to contact your local doctor, who will advise you of these requirements. Please note that vaccinations may be recommended before your travel departure date.

Ticketing

- For international and domestic departure, e-tickets will be issued upon payment and completion of the booking process. All other travel documentation, such as hotel booking confirmations, will be emailed to the email address you provided as an e-document. Should the Provider issue paper vouchers, these will be posted to the address you provided.

Baggage Allowance

- Baggage allowance varies from airline to airline, and in many cases, the airfare you have paid may not include the cost to cover checked baggage. Please check with your Travel Advisor and/or the airline providing your flights for the allowances.

Frequent Flyers & Special Requests

- For more information on whether your airfare is eligible for Frequent Flyer rewards, don't hesitate to get in touch with the airline directly. When booking online, please ensure that you have entered your correct number. For bookings made by telephone via our Customer Service Team, please advise of your Frequent Flyer details and these will be added to your reservation. We do not take any responsibility should an airline not register your trip. You should retain copies of your air ticket and boarding pass.
Special requests will be passed on to the Provider but cannot be guaranteed.

Airline & Airport Taxes, Surcharges & Levies:

- Are not included in the tour cost as they are continually changing. Any of these charges imposed by the airline will notify you at the time of final payment 2 months before departure.

Frequent flyer/mileage accrual:

- Some group airfares are not eligible to accrue frequent flyer points (due to discounted group airfares). Would you please advise your travel consultant if you are a member of the airlines' associated frequent flyer program to see if your fare is eligible for frequent flyer point accrual?

Travel and Immunisations:

- All tour participants must discuss their personal travel plans with a health professional to ensure you have the correct vaccinations for your trip and any booster doses of childhood vaccinations you may need.
- Upon re-entry into Australia, Customs & Immigration will request a copy of your vaccination certificate if you have visited areas with current health risks or hazardous diseases. For further information, visit *Smart traveller* to check the current health alerts and warnings for the destination/s you are visiting – <http://smartraveller.gov.au/guide/all-travellers/health/Pages/default.aspx>

COVID-19 TRAVEL INFORMATION & ADVICE

- All travellers must adhere to government regulations and requirements for travel interstate and abroad. For the most up to date information on entrance into your destination/s and your return into Australia, please monitor Australian Government official advice to ensure you are well prepared before departure, during transit and upon arrival for your destination.

Home Affairs, Covid-19 & the Border: <https://covid19.homeaffairs.gov.au/>

Australian Government, State & Territory information: <https://www.australia.gov.au/states>

Australian Federation of Travel Agents Covid-19 updates <https://www.afta.com.au/covid-19-updates>

UNDERSTANDING THESE TERMS AND CONDITIONS

If you do not understand any aspect of these terms and conditions, you should seek advice from an appropriately qualified person.

Should you need clarifications regarding these booking terms and conditions, call Travel At Leisure on 1300 302 623.